

REQUEST FOR PROPOSAL

TO: Industry Partners (Referred to as “Partner”)

FROM: DVIRC – Institute for Manufacturing Excellence

PROJECT: Lifecycle Cost Estimation & Lifecycle Sustainment Plans (LCCE/LCSP) and Acquisition Lifecycle Support

Local and national industry partners are invited to submit Proposals to become eligible for possible professional services related to the development of Lifecycle Cost Estimations and Lifecycle Sustainment Plans for the Department of War (DOW).

Attached to this memo are the following:

1. Requirements for Proposals
2. Preliminary Scope of Work
3. Schedule of Activities
4. Evaluation Criteria

All responses received prior to the deadline will be reviewed for selection. Any proposals received after the posted deadline will not be considered.

Your proposal should be uploaded to the DVIRC Institute for Manufacturing Excellence (DVIRC) website **no later than 5:00 PM on May 15, 2026.**

Sincerely,

Amanda J. Page

Warfighter Technologies Liaison
DVIRC

Enclosure

REQUEST FOR PROPOSAL REQUIREMENTS

Your Proposal should include the following information:

1. Name, address and brief description of organization.
2. Identification of VSOB, SDVOSB, SDB, WOSB, HUBZone-certified, etc.
3. Resumes of key personnel to be assigned to this project.
4. A one page narrative as to Partner's interest, particular abilities and qualifications related to this project, and prior experience with the DOW.
5. Describe other projects completed by this Partner and key personnel pertinent to this project. Include reference contact information.
6. Provide examples of knowledge, expertise and/or experience with other related work. Partner's physical location.
7. Bid price (per hour) to perform services identified in the proposal.

PRELIMINARY SCOPE OF WORK

DVIRC-INSTITUTE FOR MANUFACTURING EXCELLENCE (DVIRC) is seeking qualified contractors able to provide **Acquisition Assistance & Support**. DVIRC is seeking responses to this RFP, and submissions are intended to provide content, experience, and knowledge in acquisition management, lifecycle sustainment, cost estimation, and cost validation. Acquisition specialists will assist DVIRC and its customers move technology effectively and efficiently through the entire product lifecycle process. An understanding of the DOW Integrated Defense Acquisition, Technology, and Logistics Life Cycle Management System is required.

Tasks under these awarded contracts may support projects across all DVIRC teams, and vendors may respond to one, two, three of the Service Categories in this RFP.

- **Category A: Lifecycle Cost Estimation**
- **Category B: Lifecycle Sustainment Planning**
- **Category C: Acquisition Lifecycle**

In most cases, DVIRC will provide specific parameters and templates for developed services and information; in other cases, Partners will be tasked to use their knowledge and experience to provide services to best support the direction of the contract work. The formatting of any reports required will be described in the task order(s) issued to an awarded Partner. Any task orders resulting from this solicitation will be individually issued by DVIRC and accepted by the Partner(s) prior to the task order work beginning. Successful completion of any task orders will also be individually accepted as complete.

The work to be provided by the successful Partner(s) will be funded from various federal grant funds received by DVIRC. The successful Partner will be subject to any terms and conditions required by the applicable federal funding agencies to be included as flow down provisions in all subcontracts. The specific terms and conditions will be included in each Task Order offered to an awarded Partner. Master Contracts shall be established with one or more qualified Partners against which Task Orders for specific projects and services will be issued.

DVIRC anticipates awarding contracts to one or more Partners for this work in each of the different defined service categories, at DVIRC's discretion. DVIRC may reserve the right to reject proposals, request clarification, and/or make no award(s) if the conditions of this RFP are not met.

SERVICE CATEGORY DESCRIPTIONS

Partners may respond to one, two, or all three of the service categories below. Tasks to be performed by Partners in the each of the three service categories may include, but are not limited to, those detailed below.

Service Category A – Lifecycle Cost Estimation (LCCE)

- Minimum of 2 years in providing initial cost estimation, cost estimation through the lifecycle, and final cost estimate for a product or technology, using customer-defined report templates or guidelines.
- Minimum of 2 years advising in the development/revision of internal processes to support future execution of lifecycle cost estimates.
- Access to, training in, and/or experience with ACEIT or similar computer systems.
- Demonstrated ability to understand, leverage, and apply Program Office Estimate (POEs), Independent Government Cost Estimates (IGCEs), Business Cost Analysis (BCAs), Analysis of Alternatives (AoAs), Capability Development Document (CDDs), and other cost analysis relevant to the Program Office for each product or technology.
- Demonstrated ability to validate lifecycle cost estimates as a Senior Cost Analyst or similar roles.
- Demonstrated ability to understand and apply the Program Integrated Master Schedule (IMS), checking for completeness, consistency, risk, schedule, and cost.
- Provide all equipment, accesses, etc., needed to complete any assigned project work.

Service Category B – Lifecycle Sustainment Planning (LCSP)

- Minimum of 2 years in assisting in developing technology lifecycle sustainment planning documents, using customer-defined report templates or guidelines.

- Access to, training in, and/or experience with ACEIT or similar computer systems.
- Minimum of 2 years advising in the development/revision of internal processes to support future execution of lifecycle sustainment plan development.
- Demonstrated ability to understand planning concepts and documents such as Business Case Analysis (BCAs), Obsolescence Planning, Fleet Lifecycle Management Programs, and other documents and analyses needed to support Life Cycle Sustainment Plans.
- Provide all equipment, accesses, etc., needed to complete any assigned project work.

Service Category C – Acquisition Lifecycle

- Minimum of 2 years in aiding in developing technology lifecycle sustainment documents, using customer-defined report templates or guidelines.
- Minimum of 2 years of experience working with and in the Integrated Defense Acquisition, Technology, and Logistics Lifecycle Management System.
- Minimum of 2 years advising in the development/revision of internal processes to support future execution of lifecycle sustainment processes.
- Demonstrated ability to understand Milestone decision documents: Capabilities Based Assessment (CBA), Capability Development Document (CDD), Capability Production Document (CPD), and other cost analyses relevant to the Program Office for each product or technology.
- Provide all equipment, accesses, etc., needed to complete any assigned project work.

REQUIREMENTS

Qualified vendors must possess and demonstrate ability to perform the following for each Service Category to which they are responding:

- **For Service Category A – Lifecycle Cost Estimation:**
Applicable skills, training, and experience required to initiate and complete a lifecycle cost estimation. Proof of experience from past projects directly relevant to each of the tasks noted in the above Service Category A Description.
- **For Service Category B – Lifecycle Sustainment Planning:**
Applicable skills, training, and experience required to initiate and complete a lifecycle sustainment plan. Proof of experience from past projects directly relevant to each of the tasks noted in the above Service Category B Description.
- **For Service Category C – Acquisition Lifecycle:**
Applicable skills, training, and experience required to perform within the Integrated Defense Acquisition, Technology, and Logistics Lifecycle Management System. Proof of experience from

past projects directly relevant to each of the tasks noted in the above Service Category C Description.

ANTICIPATED SCHEDULE OF ACTIVITIES (subject to change)

Submit Proposal:	May 15, 2026
Review Proposal:	May 20, 2026
Evaluation of Proposals and Short Listing of Industry Partners:	May 22, 2026
Select Industry Partner(s):	May 26, 2026
Issue Notice of Award/Sign Contracts:	June 1, 2026

EVALUATION CRITERIA

1. Partner's history and resource capabilities to perform required services. (1-10 points)
2. Evaluation of assigned personnel. (1-10 Points)
3. Related Experience. (1-10 Points)
4. Financial Management and Cost Allocation experience and results. (1-10 Points)
5. Familiarity with DOW, experience and results. (1-10 Points)
6. Analysis of projects. (1-10 Points)
7. Reference check. (1-10 Points)
8. Price Comparison. (1-10 Points)